



**ARUNACHAL PRADESH INFORMATION COMMISSION  
ITANAGAR**

File No. SIC-216/2024/R-CIR

Dated Itanagar the 27<sup>th</sup> May, 2024

**NOTICE**

As per the Section 7 (1) of the RTI Act, 2005, the Public Information Authority (PIO) has to respond to the request for information within 30 (thirty) days from the Date of Receipt of the request. Under Section 19 (1), any person who does not receive a decision within 30 days from the PIO or is aggrieved by a decision of the PIO may within 30 days from the expiry of such period or from receipt of such a decision prefer an appeal to the First Appellate Authority (FAA). As per Section 19 (6), the appeal has to be disposed off within 30 (thirty) days from the Receipt of Appeal by the FAA or within such extended period not exceeding a total of 45 (forty five) days from the date of filing thereof, as the case may be, for reasons to be recorded in writing. Subsequently, Chapter-IV, Sl. No. 7 (ii) (b) of Guidelines for Management of Arunachal Pradesh Information Commissioner, Itanagar also mandates that the **copy of Receipt** (in case the application is sent through Post Office/Courier) or **copy of Acknowledgement** (in case the application is personally delivered to the office) is required to be enclosed with the Second Appeal Application (Form E) to the Registrar, APIC.

It has come to our notice that some of the applicants submit the Receipt of Booking at Post Office as the copy of Receipt of Form A/First Appeal application. However, the Date of Booking at Post Office cannot be considered as the Date of Receipt/Delivery by the PIO or FAA for the purpose of determining the period of 30 days within which the concerned official is required to respond as it takes additional days from the date of Booking for the application to be delivered to the office of the PIO/FAA. Moreover, the delivery of application to the PIO/FAA cannot be ascertained by the Receipt of Booking alone.

Therefore, in cases where the Form 'A'/First Appeal Application/Both is/are submitted through Post Office or any other couriers, **the Second Appeal Application must be accompanied by a copy of Receipt/Delivery** to the concerned address as one of the requisite enclosures. Henceforth, the **actual Date of Receipt/Delivery** will be considered for the purpose for determining the expiry of 30 days within which the PIO/FAA is required to respond.

Sd/-  
Taro Mize (APCS)  
Registrar  
APIC, Itanagar




Memo No. SIC-216/2024/R-CIR/109

Dated Itanagar the 27 May, 2024

Copy to:

1. P.S. to the Hon'ble State Chief Information Commissioner for information.
2. P.S. to the Hon'ble State Information Commissioners for information.
3. P.A. to the Registrar, APIC for information.
4. The Deputy Registrar, APIC for information.
5. The Computer Programmer, APIC for uploading to the APIC Website.
6. All the Staff, APIC for compliance.
7. Notice Board, APIC.
8. Office copy.

  
Taro Mize (APCS)  
Registrar  
APIC, Itanagar

Arunachal Pradesh Information Commission  
Itanagar